

EXHIBIT SPACE REQUEST FORM

Genesee Region Orchid Society Show

Show April 26-28, 2024

Set-up April 25, 2024

www.geneseeorchid.org

PLEASE submit this form **by Friday, April 12, 2024**

Mail it to: Michael Ackerman 157 Battle Green Drive Rochester, NY 14624

Or email to Mike at: Michael.ackerman.dns@gmail.com

Name that will appear on your exhibit sign: _____

Check your preference: Will provide my own sign _____ **OR** GROS to provide exhibit sign for my display _____

Contact name: _____

Address: _____

Phone: (evening) _____ (days) _____ **FAX:** _____ **E-Mail:** _____

Exhibit Type: Plant Display Cut Flowers Educational Art or Photographs
Other: _____

Placement: Table provided by GROS. Type/size of table _____ Number of tables _____
Wall Space
Corner Space (need front and one side open)
Open Floor Space. Provide foot-print with dimensions (required):

Does your exhibit require electricity? YES NO ***If yes, please bring your own extension cords***

Does your exhibit have sides which might obscure the edge of a neighboring exhibit? YES NO
(i.e. frame cutting diagonally to a table edge)

Number of sides from which your exhibit should be viewed? 1-side 2-sides 3-sides 4-sides

Expected height above the display surface (floor or table): _____

Is your exhibit "unusual"? YES NO

If YES, Please provide a sketch of your exhibit with this request form, showing components & details which will help to assign placement location for your exhibit. Special items such as corner positions, electricity, backdrop space and central floor space may be limited. Assignment of scarce items will be made by the set-up chairperson to the best advantage of the overall display area. Please note: Water features will not be allowed.

Location: Rochester Museum and Science Center, Eisenhart Auditorium, 657 East Ave, Rochester, NY 14607

Thursday April 25, 2024 (set-up 9am to 8pm; finalization of plant registration 9am to 4pm)

Friday April 26, 2024 (ribbon judging 7:30am to 10 am; show open to public 1pm-5pm; Preview Party 6pm-8pm)

Saturday April 27, 2024 (show open to public 10am-5pm)

Sunday April 28, 2024 (show open to public 10am-4pm)

Plant Pre-registration: ALL PLANTS MUST BE PRE-REGISTERED by midnight Wednesday April 24, 2024. Finalization of plant lists must be completed by 4pm Thursday April 25. See "[Plant Registration Information](#)" on www.geneseeorchid.org for details.

Breakdown: All plants and exhibit materials **must** be removed immediately after the show closing starting at 4pm on Sunday, April 28. You are responsible for cleaning your exhibit area after removal of exhibit materials.

Any questions? Call Mike Ackerman at: 585-317-5185