

# EXHIBIT SPACE REQUEST FORM

## Genesee Region Society (GROS) Show

March 28-31, 2019

www.geneseeorchid.org

PLEASE complete this form **by March 11, 2019**

**Mail it to:** Genesee Region Orchid Society, Inc., P. O. Box 20606, Rochester, NY 14602

**Or email to:** GeneseeOrchid@GMail.com

**Name that will appear on your exhibit sign:** \_\_\_\_\_

**Check your preference:** Will provide my own sign \_\_\_\_\_ **OR** GROS to provide exhibit sign for my display \_\_\_\_\_

**Contact name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** (evening) \_\_\_\_\_ (days) \_\_\_\_\_ **FAX:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Exhibit Type:** Plant Display    Cut Flowers    Educational    Art or Photographs  
Other: \_\_\_\_\_

**Placement:** Table provided by GROS (8 feet) Number of tables \_\_\_\_\_  
Wall Space  
Corner Space (need front and one side open)  
Open Floor Space. Provide foot-print with dimensions (required):

**Does your exhibit require electricity?** YES    NO

**Does your exhibit have sides which might obscure the edge of a neighboring exhibit?** YES    NO  
(i.e. frame cutting diagonally to a table edge)

**Number of sides from which your exhibit should be viewed?** 1-side    2-sides    3-sides    4-sides

**Expected height above the display surface** (floor or table): \_\_\_\_\_

**Is your exhibit "unusual"?** YES    NO

**If so,** Please provide a sketch of your exhibit with this request form, showing components & details which will help to assign placement location for your exhibit. Special items such as corner positions, electricity, backdrop space and central floor space may be limited. Assignment of scarce items will be made by the set-up chairperson to the best advantage of the overall display area. Please note: Water features will not be allowed.

**Set-up: Location: Rochester Museum and Science Center, Eisenhart Auditorium, 657 East Ave, Rochester, NY**  
Thursday March 28, 2019 (plant registration and setup),  
Friday March 29, 2019 (judging and show opening at 2pm),  
Saturday-Sunday, March 30-31, 2019 (show)

**Plant Registration:** ALL PLANTS and EXHIBITS MUST be Registered by 6:00 p.m. Thursday, March 28, 20189  
NO EXCEPTIONS!!!

**Breakdown:** All plants and exhibit materials **must** be removed immediately after the show closing starting at 4:00 p.m. on Sunday, March 31, 2019. You are responsible for cleaning your exhibit area after removal of exhibit materials.

If questions or concerns arise, please contact Jonathan Jones at 585-721-7150 or  
GeneseeOrchid@GMail.com