

# EXHIBIT SPACE REQUEST FORM

## Genesee Region Society (GROS) Show

April 8 - 11, 2010

[www.geneseeorchid.org](http://www.geneseeorchid.org)

PLEASE complete this form and return it by March 5, 2010 to: Ruth Espinosa-Barone  
1134 Jackson Road  
Webster, NY 14580

**Name that will appear on your exhibit sign:** \_\_\_\_\_

**Check your preference:** Will provide my own sign \_\_\_\_\_ **OR** GROS to provide exhibit sign for my display \_\_\_\_\_

**Contact name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** (evening) \_\_\_\_\_ (days) \_\_\_\_\_ **FAX:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Exhibit Type:** Plant Display  Cut Flowers  Educational  Art or Photographs   
Other:  \_\_\_\_\_

**Placement:**  Table provided by GROS (30" x 96")  
 Wall Space  
 Corner Space  
 Open Floor Space --- (Provide dimensions required: \_\_\_\_\_)

**Does your exhibit require electricity?** YES  NO

**Does your exhibit have sides which might obscure the edge of a neighboring exhibit?** YES  NO   
(i.e. frame cutting diagonally to a table edge)

**Number of sides from which your exhibit should be viewed?** 1-side  2-sides  3-sides  4-sides

**Expected height above the display surface** (floor or table): \_\_\_\_\_

**Is your exhibit "unusual"?** YES  NO

**If so,** please provide a sketch of your exhibit with this request form, showing components & details which will help to assign placement location for your exhibit.

Special items such as corner positions, electricity, backdrop space and central floor space may be limited. Assignment of scarce items will be made by the set-up chairperson to the best advantage of the overall display area.

**Set-up:** Thursday, April 8th, 9:00 a.m. through 9:00 p.m.  
Last minute set-up will be permitted Friday, April 9th 8:00 - 10:00 a.m. **ONLY**

**Plant Registration:** ALL PLANTS and EXHIBITS MUST be Registered by 9:00 p.m. Thursday, April 8th ---  
NO EXCEPTIONS!!!

**Breakdown:** All plants and exhibit materials **must** be removed immediately after the show closing starting at 4:00 p.m. on Sunday, April 11<sup>th</sup>. You are responsible for cleaning your exhibit area after removal of exhibit materials.

If questions or concerns arise, please contact Ruth Espinosa-Barone at 585-872-5658 or [show2010@geneseeorchid.org](mailto:show2010@geneseeorchid.org)